

Calvert Library Art Display Guidelines

- The purpose of the Art Display is to showcase artists of Southern Maryland and/or artwork with Southern Maryland themes.
- Artists interested in displaying their artwork will contact the Art Coordinator.
 - For Prince Frederick, the Art Coordinator is Martha G. Hyde:
marthaghyde@comcast.net
 - For Twin Beaches Library, the Art Coordinator is Lynn Harlan:
lhlarlan@calvertlibrary.info
 - For Calvert Library Southern Branch, the Art Coordinator is Julia Coty:
jcoty@calvertlibrary.info
 - For Calvert Library Fairview Branch, the Art Coordinator is Jo-ann Kerry:
jkerry@calvertlibrary.info
- Professional, emerging, and student artists are welcome.
- Artwork must be framed and/or wired in the back or otherwise able to be hung on the library's installed hardware.
- Subject matter and content of all artwork on display must be appropriate for family viewing. Final acceptance is at the discretion of the Art Coordinator and the Branch Manager.
- No fees or commissions will be charged; however Calvert Library is happy to accept donations.
- Artists are welcome to host a Meet the Artist reception for their show. Contact Art Coordinator for details.
- Artwork must be available for a continuous show run of one month at Calvert Library Twin Beaches Branch, three months at Fairview Branch and two months at Southern Branches and at Calvert Library Prince Frederick.
- Installation and dismantling is the responsibility of the artist and must be scheduled with the Art Coordinator.
- Exhibiting artists should have available for distribution an Artist's Bio including a brief description of the style and medium of the art, the title and price of each piece, artist's website, and contact information for the artist.
- Artwork may be identified by a small sign (no larger than 2" x 3 ½") on the lower right corner of the artwork. The sign may include the name of artist, title of work and price.
- The artist or Art Coordinator may prepare a press release to give to the Calvert Library Public Relations Coordinator. The Calvert Library Public Relations Coordinator is the only person who can submit a press release about the exhibit.
- An exhibit can be a one person show or a group exhibit.
- Gallery space:
 - At Twin Beaches Branch, the space is approximately 6' high x 8' wide
 - At Southern Branch there are 12 spaces, all of which are 4 feet high.
 - 4' high x 8' wide (living room)
 - 4' high x 4' wide (living room)
 - 4' high x 4' wide (living room)
 - 4' high x 8' wide (study room)
 - 4' high x 6' wide (study room)
 - 4' high x 6' wide (study room)
 - 4' high x 4' wide (study room)
 - 4' high x 7' wide (meeting room)
 - 4' high x 4' wide (meeting room)

- 4' high x 4' high (meeting room)
- At Prince Frederick there are 9 spaces –
 - 4' high x 12' wide (1 spot by tutoring rooms)
 - 4' high x 4' wide (5 spots by windows downstairs)
 - 4' high x 4' wide (2 spots by Meeting Rooms 1 and 2)
 - 4' high x 4' wide (1 spot upstairs near Quiet Study Room)
- At Fairview Branch there are 4 spaces.
 - 3' high x 18' wide (children's section)
 - 4' high x 4' wide (over copier)
 - 3' high x 4' wide (over desk next to copier)
 - 2' high x 2' wide (lounge area)

Calvert Library Prince Frederick

850 Costley Way
 Prince Frederick, MD 20678
 410-535-0291 • 301-855-1862
 410-535-INFO
 Art Coordinator: Martha Hyde

Fairview Branch

8120 Southern Maryland Boulevard
 Owings, MD 20736
 (410) 257-2101
 Art Coordinator: Jo-ann Kery

Southern Branch

P.O. Box 559
 13920 HG Trueman Rd.
 Solomons, MD 20688
 410-326-5289
 Art Coordinator: Julia Coty

Twin Beaches Branch

3819 Harbor Road
 Chesapeake Beach, MD 20732
 410-257-2411
 Art Coordinator: Lynn Harlan

11/27/17