

**Calvert Library Art Display
Memorandum of Understanding with Artists**

Purpose: The purpose of the Art Display is to showcase artists of Southern Maryland and/or artwork with Southern Maryland themes.

Responsibility: The Library is not responsible for any damage to or theft of the artwork. The Library carries no insurance for exhibited artwork, nor does it hire security for its protection.

Timeframe: Artwork will be displayed as agreed upon by the Library, the Art Coordinator, and the artist.

Pricing and Selling: The artist will prepare a list which informs the customer about the cost of each piece and how to contact the artist for further details. Library staff will provide the list to customers upon request. Library staff will not act as sales agents.

Identification: Artwork may be identified by a small sign (no larger than 2" x 3 1/2") on the lower right corner of the artwork. The sign may include the name of artist, title of work and price.

See attached Guidelines for further details.

I understand that Calvert Library may share photographs or digital images of my work for marketing and social media purposes.

I will comply with this Memorandum of Understanding and Guidelines:

_____ Artist	_____ Date
_____ Art Coordinator	_____ Date
_____ Branch Manager	_____ Date

July 23, 2018