

Calvert Library Art Display Guidelines

- The purpose of the Art Display is to showcase artists of Southern Maryland and/or artwork with Southern Maryland themes.
- Artists interested in displaying their artwork will contact the Art Coordinator.
 - For Prince Frederick, the Art Coordinator is Martha G. Hyde:
marthaghyde@comcast.net
 - For Twin Beaches Library, the Art Coordinator is Lynn Harlan:
lharlan@calvertlibrary.info
 - For Calvert Library Southern Branch, the Art Coordinator is Julia Coty:
jcoty@calvertlibrary.info
 - For Calvert Library Fairview Branch, the Art Coordinator is Jo-ann Kery:
jkery@calvertlibrary.info
- Professional, emerging, and student artists are welcome.
- Artwork must be framed and/or wired in the back or otherwise able to be hung on the library's installed hardware.
- Subject matter and content of all artwork on display must be appropriate for family viewing. Final acceptance is at the discretion of the Art Coordinator and the Branch Manager.
- No fees or commissions will be charged; however Calvert Library is happy to accept donations.
- Artists are welcome to host a Meet the Artist reception for their show. Contact Art Coordinator for details.
- Artwork must be available for a continuous show run of one month at Calvert Library Twin Beaches Branch, three months at Fairview Branch and two months at Southern Branches and at Calvert Library Prince Frederick. Once artwork is on the wall, artists are asked not to move their work for the duration of the show.
- Installation and dismantling is the responsibility of the artist and must be scheduled with the Art Coordinator.
- Exhibiting artists should have available for the Art Coordinator, a brief description of the style and medium of the art, the title and price of each piece, artist's website, and contact information for the artist.
- Artwork may be identified by a small sign (no larger than 2" x 3 ½") on the lower right corner of the artwork. The sign may include the name of artist, title of work and price.
- The artist or Art Coordinator may prepare a press release to give to the Calvert Library Public Relations Coordinator. The Calvert Library Public Relations Coordinator is the only person who can submit a press release about the exhibit.
- An exhibit can be a one person show or a group exhibit.
- Gallery space:
 - At Twin Beaches Branch, the space is approximately 6' high x 8' wide
 - At Southern Branch there are 12 spaces, all of which are 4 feet high.
 - 4' high x 8' wide (living room)
 - 4' high x 4' wide (living room)
 - 4' high x 4' wide (living room)
 - 4' high x 8' wide (study room)
 - 4' high x 6' wide (study room)
 - 4' high x 6' wide (study room)
 - 4' high x 4' wide (study room)
 - 4' high x 7' wide (meeting room)
 - 4' high x 4' high (meeting room)

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- At Prince Frederick there are 9 spaces –
 - 4' high x 12' wide (1 spot by tutoring rooms)
 - 4' high x 4' wide (5 spots by windows downstairs)
 - 4' high x 4' wide (2 spots by Meeting Rooms 1 and 2)
 - 4' high x 4' wide (1 spot upstairs near Quiet Study Room)
- At Fairview Branch there are 4 spaces.
 - 3' high x 18' wide (children's section)
 - 4' high x 4' wide (over copier)
 - 3' high x 4' wide (over desk next to copier)
 - 2' high x 2' wide (lounge area)

Calvert Library Prince Frederick

850 Costley Way

Prince Frederick, MD 20678

410-535-0291 • 301-855-1862

410-535-INFO

Art Coordinator: Martha Hyde

Fairview Branch

8120 Southern Maryland Boulevard

Owings, MD 20736

(410) 257-2101

Art Coordinator: Jo-ann Kery

Southern Branch

P.O. Box 559

13920 HG Trueman Rd.

Solomons, MD 20688

410-326-5289

Art Coordinator: Julia Coty

Twin Beaches Branch

3819 Harbor Road

Chesapeake Beach, MD 20732

410-257-2411

Art Coordinator: Lynn Harlan

12/12/18