

**Agenda**  
**Board of Library Trustees**  
**November 19, 2019 at 3:00 pm**  
**Calvert Library Prince Frederick**

**Call to Order**

**Approval of Agenda**

**Approval of Minutes** of October 15, 2019 meeting

**President's Report**

**Unfinished Business**

MOU with Calvert County Government  
 Compensation Study

**New Business**

Nomination to fill vacancy on Board due to term expiration  
 BOLT meeting schedule for 2020

**Director's Report**

Director's preliminary written report  
 FY20 Budget - revenue and expenditures  
 FY21 Budget update  
 Twin Beaches project update

<b>Action Items from prior meetings</b>	<b>Responsible Party</b>	<b>Due Date</b>	<b>Complete?</b>
Bylaws committee report	At Lee, Crupi, Grasso	TBD	
Convert Revenue report to expenditure report format	Willson	Nov.	yes
Holiday greenery at PF	Brown		

**Reports**

Friends of the Library- Ms. Grahame  
 SMRLA – Mr. Crupi  
 Foundation – Mr. Crupi

**Announcements/Other**

January 9-11, 2020 Friends of the Library winter book sale  
 February 5, 2020 Maryland Library Legislative Day in Annapolis

**Executive Sessions** – Closed to the public pursuant to Section 3-305 of the State Government

Article of the Annotated Code of Maryland  
 -Personnel Matters [3-305(b)(1)] Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction.

**Next Meeting** – Tuesday, December 17 at 4pm at Calvert Library Prince Frederick

**Public Comment** *There is a time limit of 5 minutes per speaker. No additional minutes or allotting unused minutes to another speaker will be permitted. Advance permission is required to videotape, televise, photograph, broadcast or record meetings of the Board of Library Trustees.*

**Adjournment**