

**Calvert Library**  
**Agenda – Board of Library Trustees**  
**February 16, 2021 at 4:00 pm -- Online via Zoom**

**Call to Order & Welcome of Guests**

**Approval of Agenda**

**Approval of Minutes** January 19, 2021  
January 19, 2021 Exec Session

**President’s Report**

Welcome of new Trustees

**Unfinished Business**

Proposed amendments to Bylaws and Trustee Handbook regarding Trustee nominations

**New Business**

Adding State per-capita increase to the FY22 Budget request

**Director’s Report**

Director’s written report  
FY21 Budget – progress report

<b>Action Items from prior meetings</b>	<b>Responsible Party</b>	<b>Due Date</b>	<b>Complete?</b>
Return Rates	Willson	quarterly	n/a until post-pandemic
Stage 5 Re-opening plan	Willson	TBD	n/a
Salary Study – front-line staff	Willson	July 2021	n/a
Development Officer	Willson	ASAP	

**Reports**

Friends of the Library- Ms. Grahame  
SMRLA – Mr. Crupi  
Foundation – Mr. Crupi

**Announcements/Other**

**Next Meeting** – March 16, 2021 at 4:00pm via Zoom

**Public Comment** *There is a time limit of 5 minutes per speaker. No additional minutes or allotting unused minutes to another speaker will be permitted. Advance permission is required to videotape, televise, photograph, broadcast or record meetings of the Board of Library Trustees.*

**Adjournment**