

Calvert Library
Agenda – Board of Library Trustees
June 15, 2021 at 4:00 pm -- Online via Zoom

Call to Order & Welcome of Guests

Approval of Minutes May 11, 2021

President’s Report

Unfinished Business

New Business

- Change to Staff Handbook –hiring process
- Upcoming BOLT meetings
- COVID Stage 5 Draft document
- FY22 Salary budget
- FY21 Budget Adjustments – end of year spending
- Staff proposed Equity Statement

Director’s Report

- Director’s written report
- FY21 Budget – progress report

Action Items from prior meetings	Responsible Party	Due Date	Complete?
Return Rates	Willson	quarterly	n/a until post-pandemic
Stage 5 Re-opening plan	Willson	today	yes
Salary Study – front-line staff	Willson	RFP - July 2021	Statewide effort underway
Development Officer	Willson	RFP - July 2021	RFP in process

Reports

- Friends of the Library- Ms. Grahame
- SMRLA – Mr. Crupi
- Foundation – Mr. Crupi

Announcements/Other

Next Meeting – to be discussed

Public Comment *There is a time limit of 5 minutes per speaker. No additional minutes or allotting unused minutes to another speaker will be permitted. Advance permission is required to videotape, televise, photograph, broadcast or record meetings of the Board of Library Trustees.*

Adjournment