

Calvert Library
Agenda – Board of Library Trustees
August 17, 2021 at 4:00 pm -- Online via Zoom

Call to Order & Welcome of Guests

Approval of Minutes June 15, 2021

President’s Report

Unfinished Business

New Business

- Change to Staff Handbook – tuition reimbursement policy
- Addition to Staff Handbook – CS Intern job classification
- FY23-28 Capital Improvement Project budget
- FY22 Budget Adjustment – Development Officer

Director’s Report

- Director’s written report
- FY21 Budget – final numbers
- FY22 Budget – Period 1 report

Action Items from prior meetings	Responsible Party	Due Date	Complete?
Return Rates	Willson	quarterly	n/a until post-pandemic
Salary Study – front-line staff	Willson	unknown	Statewide effort underway
Development Officer	Willson	January 2022	BOCC memo in Sept.

Reports

- Friends of the Library- Ms. Grahame
- SMRLA – Mr. Crupi
- Foundation – Mr. Crupi

Announcements/Other

Next Meeting – September 21, 2021 via Zoom

Public Comment *There is a time limit of 5 minutes per speaker. No additional minutes or allotting unused minutes to another speaker will be permitted. Advance permission is required to videotape, televise, photograph, broadcast or record meetings of the Board of Library Trustees.*

Adjournment