

Calvert Library
Agenda – Board of Library Trustees
September 21, 2021 at 4:00 pm -- Online via Zoom

Call to Order & Welcome of Guests

Approval of Minutes August 17, 2021 and September 3, 2021

President’s Report

Unfinished Business

FY23-28 Capital Improvement Project budget

New Business

Change to Staff Handbook – bereavement policy
FY23 Draft Operating Budget
Unique Patron Services

Director’s Report

Director’s written report
FY21 Budget – final numbers pending audit
Grant report
FY22 Budget – Period 2 report

Action Items from prior meetings	Responsible Party	Due Date	Complete?
Add BA’s to Expenditure rpt	Willson	September 2021	yes
Salary Study – front-line staff	Willson	unknown	Statewide effort underway
Development Officer	Willson	January 2022	BOCC BA in October

Reports

Friends of the Library- Ms. Grahame
SMRLA – Mr. Crupi
Foundation – Mr. Crupi

Announcements/Other

Next Meeting – October 19, 2021 via Zoom

Public Comment *There is a time limit of 5 minutes per speaker. No additional minutes or allotting unused minutes to another speaker will be permitted. Advance permission is required to videotape, televise, photograph, broadcast or record meetings of the Board of Library Trustees.*

Adjournment