

ADVERTISEMENT REQUEST FOR THE FAIRVIEW LIBRARY

Select Location: Fairview _____

Organization or Individual Name: _____

Address: _____

Phone Number: _____

Verbiage of Sign(Name of Event): _____

Size of Sign: _____

Email Address: _____

Date Sign to be Installed: _____

Date Sign to be Removed: _____

The Department of General Services is authorized to approve signage without a zoning permit if the following applies: **Section 6-8.05.H**:

Directional or informational signs of a public or quasi-public nature, such as those containing the meeting date of a community or civic club, or the advertising of an event of public interest, shall be permitted subject to the following conditions:

1. Temporary informational or directional signs which are erected for the purpose of advertising a special event shall be limited to no more than 32 square feet in size.
2. Such signs shall not be erected more than 30 days prior to the event and shall be removed within seven days after the event has occurred.
3. No commercial alcohol endorsements printed on banner.

We have read and agree to the terms stated above.

Signature

Date

Reviewed and approved: _____

Date: _____

Reviewed, not approved: _____

Date: _____