

**Calvert Library**  
**Agenda – Board of Library Trustees**  
**September 2022 at 4:00 pm – Via Zoom**

**Call to Order & Welcome of Guests**

**Approval of Minutes** August 16, 2022 regular meeting

**President’s Report**

Education segment – Intellectual Freedom – presented by Emilia Mudd

**Unfinished Business**

Updates to COVID standards  
Disclosure of Customer Records

**New Business**

2023 Holiday schedule  
Staff handbook update – Personal Days  
Sick and Safe Leave accrual and guidelines

**Director’s Report**

Introduction of Lisa Railey – Development Specialist  
Director’s written report  
Twin Beaches Branch update  
FY23 Budget – Period 2 report

<b>Action Items from prior meetings</b>	<b>Responsible Party</b>	<b>Due Date</b>
Disclosure of Customer Record	Willson & At Lee	Tabled in August pending additional review

**Reports**

Friends of the Library - Ms. Grahame  
SMRLA – Mr. Crupi  
Foundation – Ms. Willson

**Announcements/Other**

**Next Meeting** – October 18, 2022 at 4:00pm at Fairview Branch

**Public Comment** *There is a time limit of 5 minutes per speaker. No additional minutes or allotting unused minutes to another speaker will be permitted. Advance permission is required to videotape, televise, photograph, broadcast or record meetings of the Board of Library Trustees.*

**Adjournment**