

Calvert Library
Agenda – Board of Library Trustees
January 17, 2023 at 4:00 pm -- Online via Zoom

Call to Order & Welcome of Guests

Approval of Minutes November 15 and December 13, 2022 Regular meeting
November 15 and December 13, 2022 Executive Session

President’s Report

Unfinished Business

Staff Handbook – Leave policies
Unique Materials Recovery

New Business

Election of Officers for 2023
Hiring an additional grant-funded position for STEAM programming
Staff Handbook –Telework Policy Dress Code
Calvert Library Foundation – Naming and Recognition Policy

Director’s Report

Director’s written report
Twin Beaches Branch update
FY23 Budget – Period 5 and 6 report

Action Items from prior meetings	Responsible Party	Due Date
Holiday leave for non-Christians	Willson & At Lee	January 2023
Staff Leave policy review	Jackson & Lewis, At Lee	January 2023
Unique Materials Recovery	Willson	January 2023

Reports

Friends of the Library- Ms. Grahame
SMRLA – Mr. Crupi
Foundation – Ms. Willson

Announcements/Other

Next Meeting – February 21, 2023 via Zoom

Public Comment *There is a time limit of 5 minutes per speaker. No additional minutes or allotting unused minutes to another speaker will be permitted. Advance permission is required to videotape, televise, photograph, broadcast or record meetings of the Board of Library Trustees.*

Executive Session – Closed to the public pursuant to Section 3-305 of the State Government Article of the Annotated Code of Maryland

-Personnel Matters [3-305(b)(1)] Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction.

Adjournment