

**Calvert Library**  
**Agenda – Board of Library Trustees**  
**June 20, 2023 at 4:00 pm – via Zoom**

**Call to Order & Welcome of Guests**

**Approval of Minutes** May 16, 2023 Regular Meeting  
May 16, 2023 Executive Session

**President’s Report**

Early closure – Calvert Library Twin Beaches Branch – July 3 town fireworks

**Unfinished Business**

Comp time – Staff Handbook – policy update

**New Business**

End of Year Budget Adjustments  
FY24 State Capital Grant  
Extending the FY21-24 Strategic Plan  
Tuition Reimbursement – Staff Handbook - revised policy  
Step and COLA – FY24 Budget  
Disclosure of Customer Record – Privacy Policy revision

**Director’s Report**

Director’s written report  
Twin Beaches Branch update  
FY23 Budget – Period 11 report

<b>Action Items from prior meetings</b>	<b>Responsible Party</b>	<b>Due Date</b>
Q3: Director’s goals update	ED Willson	August 2023

**Reports**

Friends of the Library- Ms. Grahame  
SMRLA – Mr. Crupi  
Foundation – Ms. Willson

**Announcements/Other**

**Next Meeting** – August 15, 2023 Southern Branch

**Public Comment** *There is a time limit of 5 minutes per speaker. No additional minutes or allotting unused minutes to another speaker will be permitted. Advance permission is required to videotape, televise, photograph, broadcast or record meetings of the Board of Library Trustees.*

**Executive Session** – Closed to the public pursuant to Section 3-305 of the State Government Article of the Annotated Code of Maryland

-Personnel Matters [3-305(b)(1)] Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction.

The Board will consider multiple personnel matters.

**Adjournment**