

**Calvert Library**  
**Agenda – Board of Library Trustees**  
**August 15, 2023 at 4:00 pm – Southern Branch**

**Call to Order & Welcome of Guests**

**Approval of Minutes** June 20, 2023 Regular Meeting  
August 4, 2023 Special Meeting

**President’s Report**

**Unfinished Business**

Disclosure of Customer Record – Privacy Policy revision  
PF carpet replacement

**New Business**

Materials Selection Policy update  
Work Rules – Staff Handbook - revised policy

**Director’s Report**

Director’s written report  
Twin Beaches Branch update  
FY23 Budget – Period 12 report – not available yet  
FY24 Budget – Period 1 report  
Q3 Director’s goals update

<b>Action Items from prior meetings</b>	<b>Responsible Party</b>	<b>Due Date</b>
Q3: Director’s goals update	ED Willson	August 2023

**Reports**

Friends of the Library- Ms. Grahame  
SMRLA – Mr. Crupi  
Foundation – Ms. Willson

**Announcements/Other**

**Next Meeting** – September 19, 2023 via Zoom

**Public Comment** *There is a time limit of 5 minutes per speaker. No additional minutes or allotting unused minutes to another speaker will be permitted. Advance permission is required to videotape, televise, photograph, broadcast or record meetings of the Board of Library Trustees.*

**Executive Session** – Closed to the public pursuant to Section 3-305 of the State Government Article of the Annotated Code of Maryland

-Personnel Matters [3-305(b)(1)] Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction.

The Board will consider a personnel matter.

**Adjournment**