

Calvert Library
Agenda – Board of Library Trustees
November 21, 2023 at 4:00 pm – Calvert Library Prince Frederick

Call to Order & Welcome of Guests

Approval of Minutes October 17, 2023 Regular Meeting

President’s Report

BOLT meeting schedule for 2024

Unfinished Business

Privacy Policy updates

New Business

Policy Update – Art in the Stacks
FY25 Draft Operating Budget
Hiring for Twin Beaches Branch
Substitute training proposal

Director’s Report

Director’s written report
Twin Beaches Branch update
FY23 Budget – Period 12 report – not available yet
FY24 Budget – Period 4 report

Action Items from prior meetings	Responsible Party	Due Date
Privacy Policy Updates	ED	Nov 2023

Reports

Friends of the Library- Ms. Grahame
SMRLA – Mr. Crupi
Foundation – Ms. Willson

Announcements/Other

Next Meeting – January 16, 2023 via Zoom

Public Comment *There is a time limit of 5 minutes per speaker. No additional minutes or allotting unused minutes to another speaker will be permitted. Advance permission is required to videotape, televise, photograph, broadcast or record meetings of the Board of Library Trustees.*

Executive Session – Closed to the public pursuant to Section 3-305 of the State Government Article of the Annotated Code of Maryland to discuss the Director’s Annual Performance Evaluation.

-Personnel Matters [3-305(b)(1)] Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction.

Adjournment