

**Calvert Library**  
**Board of Library Trustees Minutes**  
**December 21, 2023 at 10:00 am – Online via Zoom**

**Present:**

Jeffrey Lewis, President  
Ron Crupi, Vice President – via Zoom  
Kip At Lee, Secretary  
Martha Grahame – via Zoom  
Doug Alves  
Rachel Jones  
Carrie Willson, Executive Director  
Sandy Hunting, Recorder

**Call to Order**

President Lewis called the meeting to order by at 10:01am.

**New Business**

**Briefing for the BOLT on the Budget Request to be submitted to the BOCC on January 9**

Executive Director Willson described the county's budget concerns and limitations with regard to the library's request for additional staff for the new Twin Beaches Branch. She discussed a proposed strategy for the January 9 request to the BOCC. The library will present a request for FY25 funding for full staffing as well as a request reflecting approximately half of the original ask. This second scenario would convert 3 part time positions to full time and add five new part time staff. The lesser staffing model will necessitate moving 1 full time and 1 part time staff member to Twin from other branches by reducing Monday hours across the county. The library is able to cover the cost of increase staffing in the FY24 budget without requesting a budget adjustment.

Mr. At Lee motioned that the library submit the full budget request to provide necessary staff to open the new Twin Beaches Branch, but that ED Willson be authorized to provide hypothetical scenarios illuminating the effect of budget shortfalls in staffing as appropriate. Ms. Jones seconded the motion. The motion passed unanimously.

**Budget adjustment**

ED Willson requested approval for moving remaining funds from the PF carpet replacement project, which has been completed, to the Bookmobile CIP to cover the cost of building a shelter for the Bookmobile. Mr. Crupi moved to authorize. Ms. Jones seconded. The motion passed unanimously.

**Public Comment**

No public comment

**Adjournment**

Meeting was adjourned by Mr. Lewis at 11:03am

Respectfully submitted,  
Sandy Hunting  
Recorder