

Calvert Library Board of Library Trustees
Agenda August 20, 2024
5:30 pm – Calvert Library Fairview Branch

Call to Order & Welcome of Guests

Approval of Minutes June 11, 2024 Regular Meeting

President’s Report

Unfinished Business

Privacy and Confidentiality Policy – suggested revisions

New Business

Document Retention Policy

Director’s Report

Director’s written report
FY25 Budget – P1 report
FY24 Budget – Period 12 report

Action Items	Responsible Party	Due Date

Reports

Friends of the Library- Ms. Willson
SMRLA – Ms. Willson
Foundation – Ms. Willson

Announcements/Other

Longest Table – sold out – September 12
State of the County Chamber Breakfast – September 26 8:00 @ Rod ‘n Reel

Next Meeting – September 17, 2024 (virtual)

Public Comment *There is a time limit of 5 minutes per speaker. No additional minutes or allotting unused minutes to another speaker will be permitted. Advance permission is required to videotape, televise, photograph, broadcast or record meetings of the Board of Library Trustees.*

Executive Session – Closed to the public pursuant to Section 3-305 of the State Government Article of the Annotated Code of Maryland
-Personnel Matters [3-305(b)(1)] Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction.
The Board will consider multiple personnel matters.

Adjournment