

Calvert Library Board of Library Trustees
Agenda February 18, 2025
5:30 pm – via Zoom

Call to Order & Welcome of Guests

Approval of Minutes January 21, 2025 Regular Meeting
January 21, 2025 Exec Session

President’s Report

Unfinished Business

Update on County reconciliation of salary account
Record Retention Policy
FY26 Draft Operating Budget

New Business

Staff Handbook – update to leave accrual

Director’s Report

Director’s written report
FY25 Budget – P7 report

Action Items	Responsible Party	Due Date
Record Retention Policy	Jackson Lewis	February 18
Draft FY26 Budget	ED Willson	February 18

Reports

Friends of the Library- Ms. Willson
SMRLA – Mr. Crupi
Foundation – Mr. Deacon, President, Calvert Library Foundation

Announcements/Other

February 27 – Michelle Coles author of “Black is the Ink”
March 25 – Calvert Library 65th Anniversary book launch

Next Meeting – March 18, 2025 at Calvert Library Twin Beaches Branch

Public Comment *There is a time limit of 5 minutes per speaker. No additional minutes or allotting unused minutes to another speaker will be permitted. Advance permission is required to videotape, televise, photograph, broadcast or record meetings of the Board of Library Trustees.*

Adjournment