

**Calvert Library Board of Library Trustees  
Agenda March 18, 2025  
5:30 pm – Calvert Library Twin Beaches Branch**

**Call to Order & Welcome of Guests**

**Approval of Minutes** February 18, 2025 Regular Meeting

**President’s Report**

**Unfinished Business**

Update on County reconciliation of salary account  
Record Retention Policy

**New Business**

FY26 Staff Recommended Operating Budget  
Benefit credit – discontinuation  
Year-end Budget Adjustments

**Director’s Report**

Director’s written report  
FY25 Budget – P8 report

Action Items	Responsible Party	Due Date
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**Reports**

Friends of the Library- Ms. Willson  
SMRLA – Mr. Crupi  
Foundation – Ms. Willson

**Announcements/Other**

March 25 – Calvert Library 65<sup>th</sup> Anniversary book launch

**Next Meeting** – April 15, 2025 via Zoom

**Public Comment** *There is a time limit of 5 minutes per speaker. No additional minutes or allotting unused minutes to another speaker will be permitted. Advance permission is required to videotape, televise, photograph, broadcast or record meetings of the Board of Library Trustees.*

**Executive Session** – Closed to the public pursuant to Section 3-305 of the State Government Article of the Annotated Code of Maryland

-Personnel Matters [3-305(b)(1)] Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction.

The Board will discuss a personnel matter.

**Adjournment**