

Calvert Library Board of Library Trustees

Minutes March 17, 2026

In Attendance – 5:30pm via Zoom

Jeffrey Lewis, President

Ron Crupi, Vice President

Kip At Lee, Secretary

Doug Alves

Emily Barson

Carrie Willson, Executive Director

Sandy Hunting, Recorder

Call to Order & Welcome of Guests

At 5:32pm, President Lewis called the meeting to order and welcomed the guest presenter, Ashley Teagle.

Approval of Minutes

President Lewis presented the February 17th Regular Meeting minutes for approval. Mr. Crupi moved to approve the minutes. Mr. At Lee seconded. The motion passed unanimously.

President's Report

Ashley Teagle, CEO, Southern Maryland Regional Library (SMLRA) presented on the variety of important and cost saving ways that SMRLA supports Calvert Library including materials delivery, processing new library items, staff training and electronic resources. Ms. Teagle

invited BOLT members to attend the Southern MD Regional Library Association Tri-county Board Retreat - April 16 3:00-6:00pm at Charlotte Hall Library or to visit for a tour.

Unfinished Business

None

New Business

Update to Materials Selection Policy – full integration of Freedom to Read legislation

ED Willson presented an updated Material Selection Policy which includes language to fully integrate Freedom to Read legislation per directions from the MD State Library Agency. Mr. Alves moved to approve the policy as presented. Mr. Crupi seconded. The motion passed unanimously.

FY27 Staff Recommended Budget

The FY27 Staff Recommended Budget has been released and it does not include any of the additional staff positions that the library has requested. ED Willson and Mr. Lewis will attend the public budget hearing on April 24th at 7pm in the Commissioner's Hearing Room to lobby for the inclusion of the positions. ED Willson will send a draft of Mr. Lewis's comments for review and input.

Director's Report

Director's written report

ED Willson reported that the CLMS SUV purchase order is nearly complete and good progress has been made on the Web Content Accessibility Guidelines project. Further, she discussed the very successful Kwame Alexander author event and encouraged everyone who could not attend to view the YouTube recording. Working with the school librarians on this event may lead to additional events including a Battle of the Books.

FY26 Budget – P8 Expenditure report

No questions about current report.

Reports

Friends of the Library

Pub Quiz will be held March 27th with Mayor Mike Benton as Quiz Master. Nineteen teams are registered with room for more.

SMRLA – (Southern Maryland Regional Library Association)

Mr. Crupi invited BOLT members to attend the SMLRA Corporate meeting on April 14th and the Southern MD Regional Library Association Tri-county Board Retreat on April 16 3:00-6:00pm at the Charlotte Hall Library. He further reported that interviews for SMRLA Board positions will be held at the end of April.

Foundation

ED Willson reported that work is slow on an author event sponsored by the Foundation and that other events including a Murder Mystery fundraiser may be forthcoming. Mr. At Lee requested that ED Willson discuss hiring a professional to assist with fundraising efforts with the Foundation board to which she agreed.

Announcements/Other

April 10 – Board and Staff session with HBM Architects to get input for the Facilities Master Plan. At Calvert Library Prince Frederick from 9-11:00 a.m.

April 14 – SMRLA Corporate Meeting via Teams beginning at 4:00 p.m.

April 16 – SMRLA is hosting a Tri-county Board Retreat - 3:00-6:00pm at Charlotte Hall Library

Next Meeting

April 21, 2026 via Zoom

Public Comment

None

Executive Session

At 6:08pm, Mr. At Lee moved that the BOLT adjourn to Executive Session for purposes consistent with the public notice stated in the agenda. Mr. Crupi seconded. All board members present voted in favor of the motion.

Executive Session – Closed to the public pursuant to Section 3-305 of the State Government Article of the Annotated Code of Maryland

-Personnel Matters [3-305(b)(1)] Board will discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of an appointee, employee, or official over whom it has jurisdiction.

The BOLT got an update on a personnel matter from the Executive Director and then discussed her first quarter report on her annual goals. No votes were taken.

The BOLT returned to the public meeting at 6:14 p.m.

Adjournment

President Lewis adjourned the Board meeting at 6:15 p.m.